

Annual Performance Report

*FY 2009
Pueblo of Jemez*

These forms meet the minimum requirements for an Annual Performance Report (APR) required by the United States Department of Housing and Urban Development. In addition to these minimum requirements, a tribe/tribally designated housing entity (TDHE) may elect to prepare a more comprehensive APR. If a tribe/TDHE elects to prepare a more comprehensive report, the required elements of this APR must still be submitted on the prescribed HUD forms.

Annual Performance Report

Under the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA) (25 U.S.C. 4104 et seq.) HUD will provide grants, loan guarantees, and technical assistance to Indian tribes and Alaskan Native villages for the development and operation of low-income housing in Indian areas. Grants will be made to eligible recipients under the Indian Housing Block Grant Program. To be eligible for the grants, respondents must submit an Indian Housing Plan that meets the minimum requirements of the Act, consult with residents, prepare Title VI application/certification, submit performance reports, and maintain records for HUD monitoring and audit review.

Public reporting burden for this collection of information is estimated to average 120 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Recipients of Indian Housing Block Grant (IHBG) program funds are required to submit an Annual Performance Report (APR) to HUD within 60 days of the end of their program year. Statutory reference is contained in the Native American Housing Assistance and Self-Determination Act (NAHASDA) of 1996, as amended, *Sec. 404 Performance Reports*. The regulatory reference is found at 24 CFR Part 1000, sections 512 through 521. Response to the Annual Performance Report is mandatory and is required by Sections 403 and 404 of NAHASDA and by the regulations at 24 CFR 1000.

The information requested does not lend itself to confidentiality.

This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Annual Performance Report

Recipients of NAHASDA funds are required to prepare and submit an Annual Performance Report (APR) within 60 days of the end of the program year. The APR shall contain the information required below and narrative statements as needed.

The Annual Performance Report consists of the following parts:

- Cover sheet - General information on the tribe or TDHE
- Part I - Reporting on the One-Year Indian Housing Plan
 - Table I - Sources of Funds
 - Table II - Uses of Funds
- Part II - Reporting on Program Year Accomplishments
 - Section A - Monitoring
 - Table III - Inspection of Assisted Housing
 - Section B - Audits
 - Section C - Public Accountability
 - Section D - Jobs Created by NAHASDA

Part I (including Tables I and II) – One separate part must be submitted for each open grant.

Part II (including Sections A, B, C, and Table III) – This part is not grant specific. A single part is to be prepared and submitted at the end of each program year and will cover all open grants.

Part D (including Table IV) – This part is optional.

Annual Performance Report Cover Sheet

1. APR is submitted by (mark one) tribe THDE
2. Reporting period for which this APR is prepared: from: 10/01/2008 to: 09/30/2009

3. Recipient Name and Address

Pueblo of Jemez
PO Box 100
Pueblo of Jemez, NM 87024

4. Name of Contact Person JD Bennett	Title Director	Telephone no. (include Area Code) 505-834-0305
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If APR is submitted by the TDHE

5. Enter the name of each tribe included in this APR

6. Name of official authorized to submit APR Joshua Madalena	Title Governor
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Signature	Date April 09, 2010
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Certification: The information contained in this report is accurate and reflects the activities actually accomplished during the reporting period. Activities planned and accomplished are eligible under applicable statutes and regulations and were included in the applicable one year activities in the corresponding Indian Housing Plan.

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosure of information, including intentional disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

For HUD use only

Date APR is received by HUD	Time	logged in by
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PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING PLAN (IHP)

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number: 00IT3503060

Enter the date HUD notified you that your IHP was found in compliance: 10/16/2000

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

1. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: <i>Develop a land use plan & policy for residential needs and to protect the existing natural resources. <u>GRANT CLOSE REQUESTED</u></i>
	Objective # 1	Objective as identified in the IHP: <i>Support tribe in developing land use policies.</i>
	Performance Objective # 9	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Support tribe in developing land use policies.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Tribal Plan completed. Objective has been reached.</i>
	No accomplishment	N/A

GOAL # 2		Goal as identified in the IHP: <i>Participate in upcoming fairs to promote affordable housing issues, housing programs, safety and crime prevention.</i>
	Objective # 2	Objective as identified in the IHP: <i>Participate in fairs.</i>
	Performance Objective # 4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Plan to participate in at least two upcoming fairs to promote housing services, alternative financing, safety, and crime prevention.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Resident services provide assistance and ongoing homeownership education and drop-in help. Housing submits info to Tribal newsletter informing community. Objective has been reached</i>
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: <i>Inspect and identify all dwellings on the Pueblo requiring demolition.</i>
	Objective # 3	Objective as identified in the IHP: <i>Inspect and identify all dwellings that may require demolition.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Continue to conduct a physical need assessment for all homes, including those under management of the POJIHA, within the jurisdiction of the Pueblo of Jemez.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>10 homes were chosen for completion 4 were completed and 1 is completed except for sewer/water connection, which could not be completed due to the Sewer Lagoon issue. Family abandoned home due to breakup and Housing is proceeding toward absorbing this unit into housing stock. Three adobe homes were deemed structurally unsound and were demolished. They were</i>

		<p><i>replaced with modular units. Therefore, 8 units were completed and 1 is 95% complete.</i></p> <p><i>Reported in 2004 APR. Objective has been reached</i></p>
	No accomplishment	<p>The last home did not have septic and water to the home due to infrastructure issues. In the interim time, the family broke up and abandoned the project at the last component. Housing is moving to absorb this unit as a rental and complete it.</p>
GOAL # 4		<p>Goal as identified in the IHP: <i>Meet with local law enforcement officials to develop and implement new crime prevention programs.</i></p>
	Objective # 6	<p>Objective as identified in the IHP: <i>Meet with the appropriate tribal officials.</i></p>
	Performance Objective # 6	<p>Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Meet yearly with local government and law enforcement to coordinate safety and crime prevention activities.</i></p>
	Accomplishment(s)	<p>Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Housing was able to reach an agreement and contract for patrols specific to Federally funded units.</i> <i>Objective has been reached</i></p>
	No accomplishment	N/A
GOAL # 5		<p>Goal as identified in the IHP: <i>Assist all qualified and eligible applicants with incomes of 100% of median or less with the Section 184 program and other mortgage opportunities.</i></p>
	Objective # 5	<p>Objective as identified in the IHP: <i>Provide support for the processing and underwriting of mortgage loans for low income families.</i></p>
	Performance Objective # 7	<p>Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Continue to process a total of three section 184 applications, and three USDA RHS loan applications, and one Veterans Administration loan.</i></p>

Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Targeted income groups have received housing services and VA MOU was approved by tribal council. 9 units built – 1 95% completed. Infrastructure upgrade completed allowing sanitary services for homes as well as making lots buildable for future construction. Objective has been reached</i>
No accomplishment	N/A

GOAL # 6		Goal as identified in the IHP: <i>Planning activities for the establishment of a permanent office building for housing program.</i>
	Objective # 6	Objective as identified in the IHP: <i>Planning for an office building.</i>
	Performance Objective # 10	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Work with tribal officials to advocate for housing office needs.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Housing office moved from 3 bdrm home into Tribal office space and home turned into a rental unit. Objective has been reached</i>
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: <i>Plan and construct infrastructure for approximately 40 lots to be used by families with incomes of 100% of median or less.</i>
	Objective # 7	Objective as identified in the IHP: <i>The POJHD will develop lots and new housing units for low-income families.</i>
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Complete planning phase of infrastructure project.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Pueblo Place subdivision platted; design/construction Mgmt RFP issued; bids reviewed and contract awarded. Objective complete</i>

	GRANT CLOSING REQUESTED
No accomplishment	If no progress was made, explain why not and describe what you will do to complete the activities:

Repeat this format for additional one year goal and objective(s) and performance objective(s) in the IHP for this grant.

2. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

3. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A

4. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

I would set up a policy manual to instruct on the maintenance of the individual grants including instructions on how to handle grant management and grant closing in a timely fashion. This internal policy manual and instruction would provide continuity over time to facilitate stable departmental practice regarding grants.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	676,161	676,161
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		

a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	676,161	676,161

Narrative:1. GRANT COMPLETE – OBJECTIVES ACHIEVED

If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization					
b. Operating					
2. Development					
a. Rental					
i. Construction of new units	102,793.	102,793		102,793	
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	308,378	308,378		308,378	
ii. Acquisition					
iii. Rehabilitation	125,000	125,000		125,000	
3. Housing Services	24,000	24,000		24,000	
4. Housing management services					
5. Crime Prevention & Safety					
6. Model Activities					
7. Planning & administration	116,000	135,234		135,234	
8. Reserves					
9. Other					
Total	676,171	676,171		676,171	100.00

Table II (continued)

Activity	Number of units planned (from the IHP)	Number of units completed	Number of units started not completed	Cumulative		
				Number of families assisted		
				low-income Indian families	non low-income Indian families	non-Native American
(a)	(g)	(h)	(i)	(j)	(k)	(l)
1. Indian Housing Assistance (1937 Act units)						
a. Modernization						
b. Operating						
2. Development						
a. Rental						
i. Construction of new Infrastructure	30	30	0	30		
ii. Acquisition						
iii. Rehabilitation						
a. Homeownership						
i. Construction of new Infrastructure	10	8	1	9		
ii. Acquisition						
iii. Rehabilitation	20	24	0	24		
3. Housing Services						
4. Housing Management Services						
5. Crime Prevention & Safety						
6. Model Activities						
7. Planning & administration						
8. Reserves						
9. Other						
Total	60	62	1	63		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative: Lack of completed infrastructure development for improved lots diverted new construction funds into rehab of existing housing. USDA and other granted projects delayed. Construction of New Infrastructure was assistance for completion of South Sewer Lagoons to make possible completion of up to 30 homes stalled due to sewer system under-capacity. Ownership projects consisted of completion of partially constructed home sitting uncompleted due to familial poverty issues, as well as 3 modular homes to replace structurally unstable homes that were partially completed, which had to be demolished before replacement. Rehab is over the expected unit #, as monies were moved related to stalled infrastructure in other areas where housing was to be built. The unfinished unit occurred due to family break up and this unit is slated to be absorbed by Housing with the intent to turn it into a rental unit. Plats, planning, design and completion, by Tribe, of Phase I complete. Phase III Sewer Construction project for Pueblo Place awarded for design/construction management.

1. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

2. Explain any unexpected cost overruns associated with IHBG funds.

No cost overruns. Program was reorganized.

3. Investments: Date HUD approved: _____ *No Investments*
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0

**PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING
PLAN (IHP)**

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance: **05/11/2001**

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

3. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: <i>Develop a land use plan & policy for residential needs and to protect the existing natural resources</i> ALL GOALS ACHIEVED GRANT CLOSE REQUESTED
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	Objective # 1	Objective as identified in the IHP: <i>Identify sites for residential use and protect natural & cultural resources.</i>
	Performance Objective # 10	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Identify sites for residential use and protect natural & cultural resources.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Pueblo Place and Buffalo Hill have been identified as sites for residential use. EA for Pueblo Place completed. This objective has been reached.</i>
	No accomplishment	N/A
GOAL # 2		Goal as identified in the IHP: <i>Participate in upcoming fairs to promote affordable housing issues, housing programs, safety, and crime prevention.</i>
	Objective # 3	Objective as identified in the IHP: <i>Participate in fairs.</i>
	Performance Objective # 4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Plan to participate in at least two fairs to promote housing services, alternative financing, safety and crime prevention.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Objective has been reached and reported in 2004 APR.
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: Continue to meet with local law enforcement officials to implement crime prevention programs.
	Objective # 3	Objective as identified in the IHP: Implement crime prevention programs.
	Performance Objective # 6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Meet yearly with local government and law enforcement to coordinate safety and crime prevention activities.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Reported in 2004 APR. Objective has been reached.
	No accomplishment	N/A

GOAL # 4		Goal as identified in the IHP: Assist all applicants with incomes of 100% of median or less with the section 184 loan guarantee program from beginning to occupancy of the home.
	Objective # 4	Objective as identified in the IHP: Provide pre- and post-counseling for homeownership, as well as design and contracting.
	Performance Objective # 7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Continue to process a total of three section 184 applications, and three USDA RHS loan applications, and one Veterans Administration loans.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Over 64 applicants were assessed for 184 loans and counseled. Reported in 2004 APR. Objective has been reached.
	No accomplishment	N/A
GOAL # 5		Goal as identified in the IHP: Assist all low income applicants with obtaining mortgages from the USDA RHS, and VA programs by leveraging our NAHASDA funds.
	Objective # 1	Objective as identified in the IHP: Assist all low income families qualifying for mortgages through educational sessions.
	Performance Objective # 3	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: To counsel families regarding attaining credit worthiness as a component of mortgage process.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Provided financial education and counseling services to applicants and referred those unable to proceed to rehab and other funding options. Objective has been reached.
	No accomplishment	N/A
GOAL # 6		Goal as identified in the IHP: Plan and construct infrastructure for approximately 40 lots to be used by families with incomes of 100% of median or less.
	Objective # 6	Objective as identified in the IHP: <i>Plan and construct infrastructure for lots.</i>
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Plan and construct infrastructure for lots.</i>

	Accomplishment(s)	Project shovel ready and design awarded for connection to Sewer Main extension project. <i>As reported in 2007, this objective has been reached.</i>
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: <i>To improve the housing conditions of existing units on the reservation, housing rehabilitation for elderly families and families with a disabled member; however, will not be exclusively targeted to them.</i>
	Objective # 9	Objective as identified in the IHP: <i>Housing rehabilitation for 7 units.</i>
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Housing rehabilitation for 7 units on the Jemez reservation.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Environmental Reviews were completed during this reporting period and solicitations of bids were advertised. Contracts were also signed and 2 Notices to Proceed were issued. Rehabilitation of the first unit began. This objective has been reached.</i>
	No accomplishment	N/A

Are you on schedule to complete the 5-year goals identified in your IHP?

yes

no

Check one:

5. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives. N/A

How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

None at this time.

Grant Number: 01IT3503060

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	713,226	713,226
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	713,226	713,226

Narrative: **Grant objectives achieved. Request formal grant closure.**

1. If column c is less than column b, explain why the planned funds were not realized.

01IT3503060

Grant Number:

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	Percentage of IHBG Grant Amount Obligated
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization					
b. Operating	8,334	8,334		8,334	
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	380,000	380,000		380,000	
ii. Acquisition					
iii. Rehabilitation	178,226	178,226		178,226	
3. Housing Services	8,333	8,333		8,333	
4. Housing management services	8,333	8,333		8,333	
5. Crime Prevention & Safety					
6. Model Activities					
7. Planning & administration	130,000	130,000		130,000	
8. Reserves					
9. Other					
Total	713,226	713,226		713,226	100

Table II (continued)

Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Cumulative		
				Number of families assisted		
				low-income Indian families (j)	non low-income Indian families (k)	non-Native American (l)
2. Indian Housing Assistance (1937 Act units)						
c. Modernization						
d. Operating	77	77		77		
3. Development						
b. Rental						
iv. Construction of new units						
v. Acquisition						
vi. Rehabilitation						
b. Homeownership						
iv. Construction of new units	10	3		3		
v. Acquisition						
vi. Rehabilitation	7	35		35		
10. Housing Services						
11. Housing Management Services						
12. Crime Prevention & Safety						
13. Model Activities						
14. Planning & administration						
15. Reserves						
16. Other						
Total	94	115		115		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative: **The new construction went from 10 units, which was not feasible with the dollars allocated, to purchasing 3 modular units placed for homeownership. Cost included site prep and hookup. Rehab project changed from 7 units to a roofing replacement project. Originally slated for 30 roofs – 35 were completed. The roof replacement project brought attention to the extreme need for roof repair for stabilization of older adobe constructed homes. In order to save the structures from failure, water intrusion into and onto the adobe brick required immediate action.**

4. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

Explain any unexpected cost overruns associated with IHBG funds.

No cost overruns

5. Investments: Date HUD approved: _____ *No investments*
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0

**PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING
PLAN (IHP)**

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance: _____
10-09-02
(mm/dd/yy)

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

4. Please report on **each** of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: <i>Develop an infrastructure (water, wastewater, roads, utilities, drainage) system that will meet the growth for 40 new homes. This project is in part a continuation 2000 IHBG.</i> Goals achieved –Request formal grant closure
	Objective # 1	Objective as identified in the IHP: <i>Budget for planning and construction of units.</i>
	Performance Objective # 6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>The POJHD examined infrastructure and land use situations on the Pueblo to efficiently plan for the development of new projects.</i>

	Accomplishment(s)	A revised plat has been completed that changes the design to include both multi-family and single family. The unit concentration has changed from 40 to a total capacity <u>up to</u> 105 due to the infrastructure redesign. <i>Objective has been reached</i>
	No accomplishment	N/A
GOAL # 2		Goal as identified in the IHP: <i>Participate in upcoming fairs to promote affordable housing issues, housing programs, safety, and crime prevention.</i>
	Objective # 1	Objective as identified in the IHP: <i>Participate in upcoming fairs to promote affordable housing issues, housing programs, safety, and crime prevention.</i>
	Performance Objective # 4	<i>Participate in at least two fairs to promote housing services, alternative financing, safety and crime prevention.</i>
	Accomplishment(s)	<i>Reported in 2004 APR. Objective has been reached.</i>
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: <i>Met with local law enforcement officials to implement crime prevention programs.</i>
	Objective # 1	Objective as identified in the IHP: <i>Meet with local law enforcement officials to implement crime prevention programs.</i>
	Performance Objective # 6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Met yearly with local government and law enforcement to coordinate safety and crime prevention activities. Crime data collected monthly.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Reported in 2004 APR. Objective has been reached.</i>
	No accomplishment	N/A
GOAL # 4		Goal as identified in the IHP: <i>Assist all low income applicants with obtaining mortgages from the USDA RHS, and VA loans.</i>

	Objective # 1	Objective as identified in the IHP: <i>The POJHD promoted housing assistance programs for very-low and low income including the Veteran's Administration, USDA Rural Development and other emerging opportunities. d</i>
	Performance Objective # 10	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>The POJHD effectively implemented counseling to community members.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Assisted all low income applicants with obtaining assistance from USDA loans; Assisted and counseled existing In-Fill Project participants, residents and future residents is an ongoing mission of the Housing Department. This objective has been reached.</i>
	No accomplishment	N/A
GOAL # 5		Goal as identified in the IHP: <i>Rehab activities for fifteen low income, elderly, and disabled families.</i>
	Objective # 1	Objective as identified in the IHP: <i>Activities will target and alleviate health and safety issues.</i>
	Performance Objective # 9	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>We rehabilitated roofs on homes of elderly and disabled.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Funds from this grant, plus 01 and 02 rehabbed 60 roofs Objective reached.</i>
	No accomplishment	N/A

2. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: Yes No

4. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

6. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

No changes at this time.

Grant Number: 02IT3503060

**Table I -
Sources of
Fund**

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	716,714	716,714
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	716,714	716,714

Narrative: By combining remaining funds from 01; 02; 03 a large scale roof project was able to repair 60 roofs on homes deemed to have "hazardous" conditions. Some with daylight showing and one where the family, in trying to make self repairs, fell through the rotten roof deck into the home. Grant objectives achieved. Request grant closure.

1

. If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

02IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization					
b. Operating					
2. Development					
a. Rental					
i. Construction of new units	14,606	14606		14606	
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation	533,927	533927		533927	
3. Housing Services	25,000	25,000		25,000	
4. Housing management services					
5. Crime Prevention & Safety					
6. Model Activities					
7. Planning & administration	143,181	143,181		143,181	
8. Reserves					
9. Other					
Total	716,714	716,714		716,714	100

Table II (continued)

		Cumulative				
Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Number of families assisted		
				low-income Indian families (j)	non low-income Indian families (k)	non-Native American (l)
3. Indian Housing Assistance (1937 Act units)						
e. Modernization						
f. Operating						
4. Development						
c. Rental						
vii. Construction of new units	10	0		0		
viii. Acquisition						
ix. Rehabilitation						
c. Homeownership						
vii. Construction of new units	30	1		1		
viii. Acquisition						
ix. Rehabilitation	14	25		25		
17. Housing Services						
18. Housing Management Services						
19. Crime Prevention & Safety						
20. Model Activities						
21. Planning & administration						
22. Reserves						
23. Other						
Total	54	29		29		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative:

6. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No reserves

7. Explain any unexpected cost overruns associated with IHBG funds.

No cost overruns

8. Investments: Date HUD approved: _____ *No investments*
(mm/dd/yy)

Amount approved for investment: \$ _____ 0 _____

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0 _____

**PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING
PLAN (IHP)**

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that
your IHP was found in compliance: _____
07-02-04
(mm/dd/yy)

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

5. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be

reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: <i>Indian Housing Assistance - Modernization</i> GOALS COMPLETE - Request formal Closure
	Objective # 1	Objective as identified in the IHP: <i>Renovate Mutual Help units to improve energy efficiency, livability, and accessibility as determined through annual inspections of assisted units.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Inspect all units of Mutual Help stock to assess their condition and modernization needs.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Inspection of all Mutual Help units completed. ERR's on Mutual Help units for new roofs was completed. Roof replacements were completed. As reported in 2007, this objective has been reached..</i>
	No accomplishment	N/A
GOAL # 2		Goal as identified in the IHP: <i>Indian Housing Assistance - Operating</i>
	Objective # 1	Objective as identified in the IHP: <i>Operate the housing department whose staff will manage 1937 Act housing following applicable laws, regulations, and policies.</i>
	Performance Objective # 2	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Recruit and train new housing staff to manage 1937 Housing homes following all applicable laws, regulations and policies.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Provided essential training to Housing Department employees needed for the effective management of 1937 Housing Act homes. Staff received training in collections, compliance, maintenance, housing management and homeownership counseling. Two staff members received Housing Developer Pro training from the Enterprise</i>

		<i>Foundation. This is an ongoing mission of the Housing Department. This objective has been reached.</i>
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: <i>Development</i>
	Objective # 1	Objective as identified in the IHP: <i>Homeownership Construction- Plan, Develop and Construct one homeownership unit for a low income Pueblo of Jemez tribal member.</i>
	Performance Objective # 3	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Select and retain professional services for infrastructure and housing development.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: This objective is ongoing.
	No accomplishment	N/A

GOAL # 4		Goal as identified in the IHP: <i>Housing Services</i>
	Objective # 1	Objective as identified in the IHP: <i>Provide housing related services for affordable housing, such as housing counseling in connection with rental or homeownership assistance, establishment and support of resident organizations and resident management corporations, energy auditing, activities related to the provision of self-sufficiency and other services, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in other housing assisted pursuant to section 202 of NAHASDA.</i>
	Performance Objective # 6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Provide housing related services for affordable housing, such as housing counseling in connection with rental or homeownership assistance to qualified tribal residents.</i>

Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Installed new server network and developed database for housing records. Established new protocols for maintaining client records and centralized all service records. Provided information on housing services to the community. Provided information about homeownership and housing services at Annual Health Fair. This objective has been reached and is an ongoing mission.</i>
No accomplishment	N/A
GOAL # 5	Goal as identified in the IHP: <i>Housing Services</i>
Objective # 1	Objective as identified in the IHP: <i>Provide housing related services for affordable housing, such as housing counseling in connection with rental or homeownership assistance, establishment and support of resident organizations and resident management corporations, energy auditing, activities related to the provision of self-sufficiency and other services, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in other housing assisted pursuant to section 202 of NAHASDA.</i>
Performance Objective # 7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Network with other social service agencies to maximize housing resources. Develop relationship with lending institutions and other entities to further promote Section 202 with NAHASDA.</i>
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Have developed relationships with Wells Fargo, Bank of Albuquerque, and Canyon National Bank for the Section 184. Provided homeownership counseling to all low income tribal members seeking assistance. Met with the VA Native American Liaison. This objective has been reached.</i>

No accomplishment	If no progress was made, explain why not and describe what you will do to complete the activities:
-------------------	--

GOAL # 6		Goal as identified in the IHP: <i>Housing Management Services</i>
	Objective # 1	Objective as identified in the IHP: <i>Assist tribal members to obtain affordable housing which may include improving credit-worthiness, mortgage application assistance, inspecting affordable housing units, and mediation programs between lenders/landlords and tribal members.</i>
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Assist tribal members to obtain affordable housing which may include improving credit-worthiness, mortgage application assistance, inspecting affordable housing units, and mediation programs between lenders/landlords and tribal members.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Provided monthly educational classes on financial and home maintenance. This objective is complete.</i>
	No accomplishment	N/A

GOAL # 7		Goal as identified in the IHP: <i>Crime Prevention and Safety</i>
	Objective # 1	Objective as identified in the IHP: <i>Safety, Security and law enforcement measures and activities appropriate to protect residents of affordable housing from crime.</i>
	Performance Objective # 9	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Meet with local law enforcement officials to implement crime prevention programs.</i>

	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Met with the Jemez Law Enforcement Department to discuss patrols of housing units under management. As reported in 2007, this objective has been reached.</i>
	No accomplishment	N/A
GOAL # 8		Goal as identified in the IHP: <i>Planning and administration:</i>
	Objective # 1	Objective as identified in the IHP: <i>Provide comprehensive and strategic planning opportunities to the Tribe.</i>
	Performance Objective # 9	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Support and continue overall administration of the housing program so that the program will operate in an efficient, equitable and effective manner while providing desperately needed services to tribal members by providing indirect funds for supportive services and payment-in-lieu of taxes to support vital community services.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Director and Operations Manager assisted in providing reports to tribal administration and the tribal council on the progress of housing department projects. On-going activity.</i>
	No accomplishment	N/A

Repeat this format for additional one year goal and objective(s) and performance objective(s) in the IHP for this grant.

3. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

5. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A

7. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?
None at this time.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	737,821	737,821
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	737,821	737,821

Grant Number:

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative		Total funds expended from all sources (c + d)	Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended		
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	97,864	97,864		97,864	13.26
b. Operating	183,998	183,998		183,998	24.94
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	71,189	71,189		71,189	9.65
ii. Acquisition					

iii. Rehabilitation					
3. Housing Services	87,098	87,098		87,098	11.80
4. Housing management services	108,108	108,108		108,108	14.65
5. Crime Prevention & Safety	42,000	42,000		42,000	5.69
6. Model Activities					
7. Planning & administration	147,564	147,564		147,564	20.00
8. Reserves					
9. Other					
Total	737,821	737,821		737,821	100.00

Table II (continued)

		Cumulative				
Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Number of families assisted		
				low-income Indian families (j)	non low-income Indian families (k)	non-Native American (l)
4. Indian Housing Assistance (1937 Act units)						
g. Modernization	5	5		5		
h. Operating	77	24		24		
5. Development						
d. Rental						
x. Construction of new units						
xi. Acquisition						
xii. Rehabilitation						
d. Homeownership						
x. Construction of new units	1	1		1		
xi. Acquisition						
xii. Rehabilitation						
24. Housing Services						
25. Housing Management Services						
26. Crime Prevention & Safety	396	396		396		
27. Model Activities						
28. Planning & administration						
29. Reserves						
30. Other						
Total	479	426		426		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative: All objectives complete – funds fully utilized. Request formal Grant close.

9. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.
No reserves.

Explain any unexpected cost overruns associated with IHBG funds.

A modification to the IHP was submitted to correctly reflect the project activities of this IHBG.

10. Investments: Date HUD approved: _____ *No investments.*
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0

**PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING
PLAN (IHP)**

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance: _____
(mm/dd/yy) 09-27-04

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

6. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

7.

GOAL # 1		Goal as identified in the IHP: <i>Indian Housing Assistance - Modernization ALL GOALS COMPLETED. REQUESTING FORMAL GRANT CLOSING.</i>
	Objective # 1	Objective as identified in the IHP: <i>Modernize Mutual Help units to improve energy efficiency, livability, and</i>

		<i>accessibility as determined through annual inspections of CAS units.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Inspect all units of Mutual Help stock to assess their condition and modernization needs.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Inspection of all Mutual Help units under management began during this reporting period. 28 Roof replacements were completed during this reporting period. As reported in 2007, this objective has been reached.</i>
	No accomplishment	N/A

GOAL # 2		Goal as identified in the IHP: <i>Indian Housing Assistance - Operations</i>
	Objective # 2	Objective as identified in the IHP: <i>Operate the housing department whose staff will manage 1937 Housing Act homes following applicable laws, regulations, and policies.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Annual inspections, follow up to cure any problems noted in the inspection.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Inspections ongoing. Roof replacements completed. Homebuyers are being educated on general maintenance responsibilities. As reported in 2007, this objective has been reached.</i>
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: <i>Indian Housing Assistance - Operations</i>

Objective # 3	Objective as identified in the IHP: <i>Develop in-house systems to track and monitor the progress of all housing development and renovation projects.</i>
Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Obtain home ownership training for three staff members. Utilize staff and engage outside consultant to develop a centralized database for the collection and management of client records. Streamline the application process for clients seeking housing assistance.</i>
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Reported in 2004 APR. This objective has been reached.</i>
No accomplishment	If no progress was made, explain why not and describe what you will do to complete the activities:

GOAL # 4	Goal as identified in the IHP: <i>Development - Rental Acquisition</i>
Objective # 1	Objective as identified in the IHP: <i>Determine feasibility of converting existing housing units to renting for low income Pueblo of Jemez tribal members. Activities may include conversion of abandoned Mutual Help units into rental units.</i>
Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Determine the feasibility of constructing one tribally owned low rent unit utilizing 184 loan guarantee program.</i>
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>This project is not feasible, providing adjustments for low income would create a negative cash flow. Using 184 loans will not be appropriate. Therefore, this objective has been reached.</i>
No accomplishment	N/A

GOAL # 5		Goal as identified in the IHP: <i>Development – Homeownership Construction</i>
	Objective # 2	Objective as identified in the IHP: <i>Plan, Develop and Construct one homeownership unit for low income Pueblo of Jemez tribal members.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Complete a unit for a low income family on an in-field project. Homeowner began construction; however, does not have funds available for completion.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Identified an eligible homeowner for project; however, this project has been classified as a rehabilitation project. This objective has been reached.</i>
	No accomplishment	N/A
GOAL # 6		Goal as identified in the IHP: <i>Development - Homeownership Rehabilitation</i>
	Objective # 3	Objective as identified in the IHP: <i>Improving the conditions of units owned by low income Pueblo of Jemez tribal members by improving energy efficiency, livability, and accessibility.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Inspect and write a scope of work for two (2) houses.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Work in progress with identified eligible homeowners during this reporting period. As reported in 2007, this objective has been reached.</i>
	No accomplishment	If no progress was made, explain why not and describe what you will do to complete the activities:
GOAL # 7		Goal as identified in the IHP: <i>Housing Services</i>

	Objective # 1	Objective as identified in the IHP: <i>The provision of housing related services for affordable housing, such as housing counseling in connection with rental or homeownership assistance, establishment and support of resident organizations and resident management corporations, energy auditing, activities related to the provision of self-sufficiency and other services, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in other housing assisted pursuant to section 202 of NAHASDA.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Assist qualified low income tribal members by providing credit counseling, homeownership counseling and information about mortgage lending opportunities. Provide housing related services for affordable housing, such as housing counseling in connection with rental or homeownership assistance to sixty qualified tribal residents.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Assisted eligible tribal members in homeownership counseling and mortgage lending opportunities This objective completed</i>
	No accomplishment	N/A
GOAL # 8		Goal as identified in the IHP: <i>Housing Services</i>
	Objective # 2	Objective as identified in the IHP: <i>Research and develop implementation plan, if where feasible, for a transitional housing or tenant based rental assistance program.</i>
	Performance Objective # 2	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Study the establishment and support of resident organizations and resident management corporations, energy auditing, activities related to the provision of self-sufficiency and other services, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in other housing assisted pursuant to section 202 of NAHASDA.</i>

	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>All staff is engaged in the development of appropriate housing assistance. The department has determined that transitional housing is not feasible at this time. The policies have been updated to include Rental payments in proportion to income. This objective has been reached.</i>
	No accomplishment	N/A
GOAL # 9		Goal as identified in the IHP: <i>Housing Services</i>
	Objective # 3	Objective as identified in the IHP: <i>Develop new affordable housing partnerships with banks, non-profits and government entities and provide conduits to improve access to those services to tribal members and access to private capital markets for affordable housing development.</i>
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Develop two (2) new affordable housing partnerships with banks, non-profits and government entities and provide conduits to improve access to those services to tribal members and access to private capital markets for affordable housing development.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Developed affordable housing partnerships with three banks, two non-profits, and USDA. Housing holds educational sessions to inform tribal community of each program. Have completed this Goal.</i>
	No accomplishment	N/A
GOAL # 10		Goal as identified in the IHP: <i>Planning and Administration</i>
	Objective # 1	Objective as identified in the IHP <i>Provide support to the Pueblo of Jemez Tribal Administration in the development and implementation of a comprehensive strategic plan.</i>

Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Support and continue overall administration of the housing program so that the Housing Department will operate in an efficient, equitable and effective manner while providing essential housing services to low income tribal members. Support includes provision of payment-in-lieu of taxes to the Pueblo of Jemez as allowed under NAHASDA. Includes audit fees and accounting services.</i>
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Provide reports to Tribal Administration and Tribal Council on the progress of housing department projects. <i>This objective has been reached</i>
No accomplishment	N/A

Repeat this format for additional one year goal and objective(s) and performance objective(s) in the IHP for this grant.

Are you on schedule to complete the 5-year goals identified in your IHP?
Check one:

yes no

6. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.
N/A

8. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?
No changes at this time.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		

a. NAHASDA Block Grant	574,314	574,314
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	574,314	574,314

Narrative: Grant objectives met; Grant funds fully expended. Grant closure requested.

1. If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

04IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	100,000	100,000		100,000	17.41
b. Operating	108,000	108,000		108,000	18.81
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation	161,368	161,368		161,368	28.09
3. Housing Services	90,083	90,083		90,083	15.69
4. Housing management services					
5. Crime Prevention & Safety					
6. Model Activities					
7. Planning & administration	114,863	114,863		114,863	20.00
8. Reserves					
9. Other					
Total	574,314	574,314		574,314	100.00

Table II (continued)

04IT3503060		Cumulative				
Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Number of families assisted		
				low-income Indian families	non low-income Indian families	non-Native American
				(j)	(k)	(l)
5. Indian Housing Assistance (1937 Act units)						
i. Modernization	28	28		28		
j. Operating	79	24		24		
6. Development						
e. Rental						
xiii. Construction of new units						
xiv. Acquisition						
xv. Rehabilitation						
e. Homeownership						
xiii. Construction of new units						
xiv. Acquisition						
xv. Rehabilitation	2		1			
31. Housing Services						
32. Housing Management Services						
33. Crime Prevention & Safety						
34. Model Activities						
35. Planning & administration						
36. Reserves						
37. Other						
Total	109	52	1	52		

	building components and accessories as determined in annual inspections and subsequent work plans.
Performance Objective	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of past IHP's from 2000 to 2004.
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Submitted IFB for Roof Replacements and were completed during this reporting period. Objective has been reached. As reported in 2007, this objective has been reached.</i>
No accomplishment	N/A

GOAL # 2	Goal as identified in the IHP: Indian Housing Assistance – Development
Objective #2	Objective as identified in the IHP: <i>Plan and construct three homeownership units for qualified, low income Pueblo of Jemez tribal members.</i>
Performance Objective	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Complete in-field projects for low-income families. Homeowner began construction; however, does not have funds available for completion. Select and retain professional services for infrastructure and housing development</i>
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Private homeowner rehab project began for this project period: completed. Identifying additional eligible homeowner for in-fill project. This objective has been reached</i> <i>A balance remains that is earmarked for Phase III Waste water construction. Bid, selection and award complete. Notice to proceed issued.</i> Meeting with Administration has conditional approval and cooperation for additional loop to develop 25 to 50 lots for affordable housing and assisted living units only. Permission revolves around supplanting of ball field for Housing Department development.

	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: Housing Services
	Objective #3	Objective as identified in the IHP: Provide counseling and services to assist tribal members to become self-sufficient for various activities including but not limited to mortgage and loan program. Provide counseling and training to tenants in order to prevent evictions and delinquency.
	Performance Objective	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implement ways to assist families in building affordable housing, loan processing assistance, inspections of units, provide services to resolve problems between mortgage holder/landlords and tribal members.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Providing monthly sessions on financial education.
	No accomplishment	N/A
GOAL # 4		Goal as identified in the IHP: Housing Management Services
	Objective #4	Objective as identified in the IHP: Operate the housing department whose staff will manage and operate NAHASDA developed rental units following applicable laws, regulations, and policies.
	Performance Objective	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Yearly annual inspections and recertification's of MH units.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Began the annual inspections and recertifications of MH and Rental units. This activity is complete and objectives met.
	No accomplishment	N/A
GOAL #5		Goal as identified in the IHP: Planning and Administration

Objective #5	Objective as identified in the IHP: Work with other tribal programs and administration to leverage new funding to support housing development. Provide where required resources to improve the availability and level of public services. Provide of payment-in-lieu of taxes to the Pueblo of Jemez as allowed under NAHASDA.
Performance Objective	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Planning meetings with other tribal departments for implementation of projects.
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Ongoing meetings with the Jemez Voc Rehab, Senior Center, Dept of Resource Protection and Public Works to discuss future projects. Attended Housing development trainings.
No accomplishment	N/A

GOAL # 6	Goal as identified in the IHP: Indian Housing Assistance - Operations
Objective #1	Objective as identified in the IHP: Operate the housing department whose staff will manage and operate 1937 Housing Act homes following applicable laws, regulations, and policies.
Performance Objective	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Inspection and recertification of MH units.
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Began the annual inspections and recertifications of MH and Rental units. This is an on-going activity.
No accomplishment	N/A

4. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

7. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A

How would you change your programs in general as a result of your experience with the implementation of NAHASDA?
No changes at this time.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	601,724	601,724
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	601,724	601,724

Narrative: This grant is slated for closure before the end of the program year.

1. If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

05IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	125,092	125,092		125,092	20.79
b. Operating	50,000	50,000		50,000	08.31
2. Development					
a. Rental					
i. Construction of new units	138,556	0		0	23.03
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation	70,076	70,076		70,076	11.65
3. Housing Services	74,213	74,175		74,213	12.33
4. Housing management services	26,485	26,485		26,485	04.40
5. Crime Prevention & Safety					
6. Model Activities					
7. Planning & administration	117,302	117,302		117,302	19.49
8. Reserves					
9. Other					
Total	601,724	463,130		461,130	100

Table II (continued)

		Cumulative				
Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Number of families assisted		
				low-income Indian families (j)	non low-income Indian families (k)	non-Native American (l)
6. Indian Housing Assistance (1937 Act units)						
k. Modernization	6	6	0	6		
l. Operating	75	24	0	24		
7. Development						
f. Rental						
xvi. Construction of new units	1	.5	.5	1		
xvii. Acquisition						
xviii. Rehabilitation						
f. Homeownership						
xvi. Construction of new units	0	0		0		
xvii. Acquisition						
xviii. Rehabilitation	3	3		3		
38. Housing Services						
39. Housing Management Services						
40. Crime Prevention & Safety						
41. Model Activities						
42. Planning & administration						
43. Reserves						
44. Other						
Total	81	33.5	0	34		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative: This grant is slated for closure before end of program year. The remaining balance will be used to achieve the goal of expanding the promised lots in Pueblo Place from four units to an additional 25 to 50 lots. The ball field will be replaced with a second loop to develop lots that will be completely dedicated to Affordable Housing – either home ownership or rental units. Negotiations regarding the displacement of the ball field is underway. The original plan was for only four lots for Affordable Housing activities with multi family housing space set aside for future development. This left limited opportunity for housing planned activities.

13. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

2. Explain any unexpected cost overruns associated with IHBG funds.

N/A

3. Investments: Date HUD approved: _____
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0

**PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING
PLAN (IHP)**

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance: _____
08/24/06
(mm/dd/yy)

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: Indian Housing Assistance: Modernization Goals Completed – Grant Closure Requested
	Objective #1	Objective as identified in the IHP: Objective 2006-1.1 Environmental Review Records for up to 30 units. (monies

	leveraged with Enterprise Foundation Grant) Objective 2006-1.2 Repair and/or Replace up to 30 roofs
Performance Objective #1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: To complete 30 ERR's and replacement of roofs.
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Completed Environmental Reviews. Roof replacements were completed. As reported in 2007, this objective has been reached.</i>

GOAL # 2		Goal as identified in the IHP: Indian Housing Assistance: Operating
	Objective #2	Objective as identified in the IHP: Objective 2006-2.1 Operate the Pueblo of Jemez Housing Department to preserve and protect the current assisted stock (CAS), including annual inspections, procurement of maintenance equipment and providing maintenance on three rental units as required on the CAS units. Objective 2006-2.2 Administer rental and homeownership programs including updating policies, staff training, enforcing collections, self-monitoring and homeownership/tenant training, in a professional manner. Objective 2006-2.3 Reconcile tenant/MH accounts and convey appropriate units.
	Performance Objective #2	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Completion of Objective's 2006-2.1, 2006-2.2 and 2006-2.3.
	Accomplishment(s)	Inspections and recertifications of MH units complete. Updated Policies and Procedures complete. All tenant account reconciliations have been completed during this reporting period. Objective obtained.
	No accomplishment	N/A
No accomplishment	N/A	

GOAL # 3		Goal as identified in the IHP: Development
	Objective #3	Objective as identified in the IHP: Objective 2006-3.1 Rehabilitate up to 5 privately owned units for eligible families. Objective 2006-3.2 Retain Professional Services as needed for future development. Objective 2006-3.3 Identify sites for future development
	Performance Objective #3	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2006-3.1, 2006-3.2, and 2006-3.3.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Private homeownership rehab project has began and completed. This goal has been met.</i>
	No accomplishment	N/A
GOAL # 4		Goal as identified in the IHP: Housing Services - These activities are leveraged and in support of the Housing rehabilitation and homeownership activities identified in the 2007 ICDBG program to begin February 29, 2008.
	Objective #4	Objective as identified in the IHP: Objective 2006-4.1 Provide homeownership counseling for perspective homebuyers. Objective 2006-4.2 Provide Homebuyer Education, Credit, Budgeting and Maintenance Classes for tribal members. Objective 2006-4.3 Provide annual Housing Fair for tribal members.
	Performance Objective #4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2006.4.1, 4.2, and 4.3.
	Accomplishment(s)	Goal and objective(s) completed. A total of 64 applicants were provided financial education and homeownership counseling. From this a total of 15 qualified applicants were given land leases, and resolutions to allow home loans utilizing 184 loans.
	No accomplishment	N/A
GOAL # 5		Goal as identified in the IHP: Housing Management Services

	Objective #5	Objective as identified in the IHP: Objective 2006-5.1 Administer rental programs including updating policies, staff training, enforcing collections, self-monitoring, obtaining and implementation of a housing management system.
	Performance Objective #5	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2006-5.1.
	Accomplishment(s)	Goal and objective(s) as they relate to this performance objective: Administration of rental programs. Administer rental programs, provide trainings, enforce collections, self-monitoring, obtaining and implementing a housing management system. Resolutions approving new policies was accomplished. Goals Completed.
	No accomplishment	N/A
GOAL # 6		Goal as identified in the IHP: Model Activity
	Objective #6	Objective as identified in the IHP: Objective 2006-6.1 Operation and maintenance of NAHASDA rental units in a professional manner.
	Performance Objective #6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2006-6.1.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Inspections of Rental Units completed and routine maintenance on units is on-going. Goals Completed.
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: Crime Prevention
	Objective #7	Objective as identified in the IHP: Objective 2006-7.1 Work with Law Enforcement to provide additional patrols in CAS and NAHASDA assisted housing units. These patrols will be in addition to the normal routines. Objective 2006-7.2 Start a WETIP program with Law Enforcement. The WETIP program enables POJHD to effectively combat housing program crimes by using the anonymous hotline system. POJHD's contributions will be used for tips that cover the CAS and NAHASDA assisted units.
	Performance Objective #7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2006-7.1 and 7.2.

	Accomplishment(s)	Goal and objective(s) as they relate to this performance objective: Jemez Law Enforcement Department provides weekly report on patrols of housing units. The last draw for this project has occurred. Objectives completed
	No accomplishment	N/A
GOAL # 8		Goal as identified in the IHP: Planning and Administration
	Objective #8	Objective as identified in the IHP: Objective 2006-8.1 Continue planning and administration of affordable housing activities.
	Performance Objective #8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2006-8.1.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Planning has contributed to development activities for Pueblo Place. Goals Completed.
	No accomplishment	If no progress was made, explain why not and describe what you will do to complete the activities:

2. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

8. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A
How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

No changes at this time.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	589,359	589,359
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		

2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	589,359	589,359

Narrative: The last stipend for Crime prevention has been drawn. The grant will formally close.

1. If column c is less than column b, explain why the planned funds were not realized.

06IT3503060

Grant Number:

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	Percentage of IHBG Grant Amount Obligated
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	112,755	112,755		112,755	19.14
b. Operating	101,000	101,000		101,000	17.14
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation	112,754	112,754		112,754	19.13
3. Housing Services	65,000	65,000		65,000	11.03
4. Housing management services	40,000	40,000		40,000	06.79
5. Crime Prevention & Safety	25,000	25,000		25,000	04.24
6. Model Activities	15,000	12,813		12,813	02.17
7. Planning & administration	117,850	117,850		117,850	20.00
8. Reserves					
9. Other					
Total	589,359	589,359		589,359	100.00

Table II (continued)

Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Cumulative		
				Number of families assisted		
				low-income Indian families (j)	non low-income Indian families (k)	non-Native American (l)
7. Indian Housing Assistance (1937 Act units)						
m. Modernization	30	28		28		
n. Operating	66	15		15		
8. Development						
g. Rental						
xix. Construction of new units						
xx. Acquisition						
xxi. Rehabilitation						
g. Homeownership						
xix. Construction of new units						
xx. Acquisition						
xxi. Rehabilitation	5	3		3		
45. Housing Services						
46. Housing Management Services						
47. Crime Prevention & Safety	71	10		10		
48. Model Activities	7	4		4		
49. Planning & administration						
50. Reserves						
51. Other						
Total	172	60		60		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative: The lack of available land continues to impede progress on new construction. Additionally, the exceptional difficulty in navigating the process, to secure land lease, deters tribal members from moving forward. The length of time from start to finish, in securing land, and the overall difficulty appears to more harshly affect low income tribal members. This tends to increase the overall competition for land through succession.

14. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

2. Explain any unexpected cost overruns associated with IHBG funds.

N/A

3. Investments: Date HUD approved: _____
(mm/dd/yy)

amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date: \$ _____ 0

PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING PLAN (IHP)

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance: _____
08/13/07
(mm/dd/yy)

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

8. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1	Goal as identified in the IHP: Indian Housing Assistance: Modernization
Objective #1	Objective as identified in the IHP: Objective 2007-1.1 Environmental Review Records for up to 10 units. Objective 2007-1.2 Replacement of up to 10 roofs
Performance Objective #1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Timely completion of paperwork and of rehab for up to 10 units
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Applicants screened; units evaluated; ER completed for approved applications; project commenced.
No accomplishment	ER was completed, but staff did understand the required process for completion and submission. Therefore, the correct format was not followed. This error and omission will be remediated immediately and staff will be trained on the correct format for submission.

GOAL # 2		Goal as identified in the IHP: Indian Housing Assistance: Operating
	Objective #2	Objective as identified in the IHP: Objective 2007-2.1 Operate the Pueblo of Jemez Housing Department to preserve and protect the current assisted stock (CAS), including annual inspections, procurement of maintenance equipment and providing maintenance on three rental units and/or MH units as required on the CAS units. Objective 2007-2.2 Administer rental and homeownership programs including updating policies, staff training, enforcing collections, self-monitoring and homeownership/tenant training, in a professional manner. Objective 2007-2.3 Complete account reconciliations on tenant/MH accounts and convey appropriate units.
	Performance Objective #2	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Completion of Objective's 2007-2.1, 2007-2.2 and 2007-2.3.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Inspections and recertification's of rental and/or MH units. Maintain Policies and Procedures. Complete account reconciliations and maintain monthly statements. This is an on-going activity.
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: Development
	Objective #3	Objective as identified in the IHP: Objective 2007-3.1 Conduct Environmental Reviews for rehabilitation of up to 5 privately owned units for eligible families – Infill Project. Objective 2007-3.2 Retain Professional Services as needed for future development. Obtain architectural design for Infill Project participants (monies leveraged with the Enterprise Foundation). Objective 2007-3.3 Plan for future development. Objective 2007-3.4 Rehabilitation of up to 5 units for eligible families. Objective 2007-3.5 Construction of up to 3 units for eligible families.
	Performance Objective #3	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2007-3.1, 2007-3.2, 2007-3.3, 2007-3.4, 2007-3.5.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>In collaboration with the Department of Resource Protection ERRs were completed for the Infill Project participants. Low income families were assisted to complete homes and 3 manufactured homes were purchased.</i>
	No accomplishment	N/A

GOAL # 4		Goal as identified in the IHP: Housing Services
	Objective #4	Objective as identified in the IHP: Objective 2007-4.1 Provide homeownership counseling for perspective homebuyers. Objective 2007-4.2 Provide Homebuyer Education, Credit, Budgeting and Maintenance Classes for tribal members. Objective 2007-4.3 Provide annual Housing Fair for tribal members. Objective 2007-4.4 Inspection of all construction projects and administrative educational assistance to include up to 10% of the grant for clients who are 80-100% AMI. Objective 2007-4.5 Inspection of construction projects to insure compliance with the Uniform Building Code. Assistance will include tribal members with 80-100% AMI. Objective 2007-4.6 Conduct educational sessions on homeownership, financial literacy, budgeting and credit. Sessions will include tribal members with incomes from 80-100% AMI.
	Performance Objective #4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2007.4.1, 4.2, and 4.3.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Financial classes have made significant impact creating homeownership candidates. Highlights need for ongoing efforts to assist community in responsible spending habits
	No accomplishment	N/A
GOAL # 5		Goal as identified in the IHP: Housing Management Services
	Objective #5	Objective as identified in the IHP: Objective 2007-5.1 Administer rental programs including updating policies, staff training, enforcing collections, self-monitoring, and implementation of a housing management system.
	Performance Objective #5	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2007-5.1.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Although the objective are ongoing, open IHBGs reflect the accomplishment of providing staff trainings, self-monitoring and implementing a housing management system.
	No accomplishment	N/A
GOAL # 6		Goal as identified in the IHP: Model Activity

	Objective #6	Objective as identified in the IHP: Objective 2007-6.1 Operation and maintenance of NAHASDA rental units in a professional manner.
	Performance Objective #6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2007-6.1.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Inspections of Rental Units and the routine maintenance on units are on-going. Streamlined work order process
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: Crime Prevention
	Objective #7	Objective as identified in the IHP: Objective 2007-7.1 Work with Law Enforcement to provide additional patrols in CAS and NAHASDA assisted housing units. These patrols will be in addition to the normal routines. Objective 2007-7.2 Start a WETIP program with Law Enforcement to improve monitoring of lease violations and to improve neighborhood environment and relations. Contractual, MOU and/or MOA leading to improved services.
	Performance Objective #7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2007-7.1 and 7.2.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: MOU; MOA to provide continued services and improved reporting, based on contractual agreements. Continuation of meetings will be held with the Jemez Law Enforcement Department to discuss patrols of housing units under management. Results: improved monitoring of lease compliance and improved tenant/neighborhood environment
	No accomplishment	N/A
GOAL # 8		Goal as identified in the IHP: Planning and Administration
	Objective #8	Objective as identified in the IHP: Objective 2007-8.1 Continue planning and administration of affordable housing activities.
	Performance Objective #8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2007-8.1.

Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Identified improved process and partnerships for community wide planning efforts. Identified grant for community meetings. Improved interdepartmental communications
No accomplishment	N/A

2. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

9. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A
9. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

No changes at this time.

07IT3503060

Grant Number:

**Table I -
Sources of
Funds**

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	554,917	554,917
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		

Total Resources	554,917	554,917
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Narrative: Grant utilization improved – 2007 will be prepared for closing prior to Program year end.

1. If column c is less than column b, explain why the planned funds were not realized.

Grant Number: 07IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	23010	19549.60		19549.60	0
b. Operating	75,000	75000		75000	00
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	86859.14	73222.18		73222.18	0
ii. Acquisition					
iii. Rehabilitation	94,065	51,765.02		51765.02	
3. Housing Services	90,000	90,000		90000	00
4. Housing management services	40,000	40,000		40000	
5. Crime Prevention & Safety	25,000	1369.03		1369.03	0
6. Model Activities	10,000	1368.29		1368.29	0
7. Planning & administration	110,983	110983		110983	
8. Reserves					
9. Other					
Total	554,917	463,257.12		463,257.12	83.48%

Table II (continued)

		Cumulative				
Activity (a)	Number of units planned (from the IHP) (g)	Number of units completed (h)	Number of units started not completed (i)	Number of families assisted		
				low-income Indian families (j)	non low-income Indian families (k)	non-Native American (l)
8. Indian Housing Assistance (1937 Act units)						
o. Modernization	10	0		0		
p. Operating	34	4		4		
9. Development						
h. Rental						
xxii. Construction of new units						
xxiii. Acquisition						
xxiv. Rehabilitation						
h. Homeownership						
xxii. Construction of new units						
xxiii. Acquisition						
xxiv. Rehabilitation	1	0		0		
52. Housing Services						
53. Housing Management Services						
54. Crime Prevention & Safety	41	0		0		
55. Model Activities	7	0		0		
56. Planning & administration						
57. Reserves						
58. Other						
Total	176	4		4		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative: Grant will close within the current program year.

15. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

16. Explain any unexpected cost overruns associated with IHBG funds.

N/A

17. Investments: Date HUD approved: _____
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:

\$ _____ 0

**PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING
PLAN (IHP)**

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that
your IHP was found in compliance: 08/13/07
(mm/dd/yy)

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: Indian Housing Assistance: Modernization
	Objective #1	Objective as identified in the IHP: Objective 2008-1.1 Environmental Review Records for up to 10 units. Objective 2008-1.2 Provide modernization assistance for up to 10 units ready for conveyance. Obtain professional services

		for the modernization activities.
	Performance Objective #1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Modernization of up to 10 units
	Accomplishment(s)	Planning of this objective is in progress. Meetings with Tribal Administration and IH Social Worker shows exceptional need for elderly unit rehab. Director has toured units of families w/o electric/water/sewer hook ups or cooking facilities. Modernization planning shows severe need for hook up assistance and adaptive rehab services. Planning revolving around community input will continue.
	No accomplishment	N/A
GOAL # 2		Goal as identified in the IHP: Indian Housing Assistance: Operating
	Objective #2	Objective as identified in the IHP: Objective 2008-2.1 Operate the Pueblo of Jemez Housing Department to preserve and protect the current assisted stock (CAS), including annual inspections, procurement of maintenance equipment and providing maintenance on three rental units as required on the CAS units. Objective 2008-2.2 Administer rental and homeownership programs including updating policies, staff training, enforcing collections, self-monitoring and homeownership/tenant training, in a professional manner. Objective 2008-2.3 Complete account reconciliations on tenant/MH accounts and convey appropriate units.
	Performance Objective #2	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Progress of Objective's 2008-2.1, 2008-2.2 and 2008-2.3.
	Accomplishment(s)	Planning toward the goals and objectives as they relate to this performance objective: Planning of inspections and recertification's of MH units. Maintain Policies and Procedures. Maintenance and review of tenant accounts. This is an on-going activity.
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: Development
	Objective #3	Objective as identified in the IHP: Objective 2008-3.1 Conduct Environmental Reviews for new construction of up to 3 housing units for eligible families. Objective 2008-3.2 Retain Professional Services as needed for future development. Obtain architectural design for new construction. Objective 2008-3.3 Plan for future development at sites identified.
	Performance Objective #3	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2008-3.1, 2008-3.2, 2008-3.3.

	Accomplishment(s)	Planning toward the goals and objectives as they relate to this performance objective: Will work with the Department of Resource Protection on obtaining the ERRs for participants. Construction process of units is scheduled to begin next reporting period
	No accomplishment	N/A
GOAL # 4		Goal as identified in the IHP: Housing Services
	Objective #4	Objective as identified in the IHP: Objective 2008-4.1 Provide homeownership counseling for perspective homebuyers. Objective 2008-4.2 Provide Homebuyer Education, Credit, Budgeting and Maintenance Classes for tribal members. Objective 2008-4.3 Provide annual Housing Fair for tribal members. Objective 2008-4.4 POJHD will hold classes covering the homebuyer process. In these classes there will be an Educational component on homeownership, financial literacy, budgeting and credit. Classes to include Tribal Members with income from 80-100% AMI. There will not be any IHBG funds used for purchase of 80-100% AMI clients.
	Performance Objective #4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2008-4.1, 2008-4.2, and 2008-4.3.
	Accomplishment(s)	Planning toward the goals and objectives as they relate to this performance objective: The objectives are ongoing, open Prior Year IHBGs reflect the accomplishment of providing monthly sessions of financial education and homeownership counseling for the participants and those currently on waiting list. Once these objectives being met have depleted prior year IHBGs these funds will be utilized to continue to meet these goals and objectives.
	No accomplishment	N/A
GOAL # 6		Goal as identified in the IHP: Model Activity
	Objective #6	Objective as identified in the IHP: Objective 2008-6.1 Operation and maintenance of NAHASDA rental units in a routine manner.
	Performance Objective #6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2008-6.1.
	Accomplishment(s)	Progress made toward the goals and objectives as they relate to this performance objective: Inspections of Rental Units and the routine maintenance on units are on-going, Prior Year IHBGs reflect the accomplishments.
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: Planning and Administration
	Objective #7	Objective as identified in the IHP: Objective 2008-8.1 Continue planning and administration of affordable housing activities.

Performance Objective #7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Implementation of Objective 2008-8.1.
Accomplishment(s)	Progress made toward the goals and objectives as they relate to this performance objective: The objectives are ongoing, open Prior Year IHBGs reflect the accomplishment of this activity.
No accomplishment	N/A

2. Are you on schedule to complete the 5-year goals identified in your IHP?

yes no

10. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives. N/A

10. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

No changes at this time.

PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING PLAN (IHP)

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance: **5/5/2009**

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

9. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: Create New affordable rental units
	Objective # 1	Objective as identified in the IHP: 1. Develop design for Pueblo Place.
	Performance Objective # 10	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Identify sites for residential use and protect natural & cultural resources.</i>

	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Pueblo Place and Buffalo Hill have been identified as sites for residential use. This objective has been reached.</i>
	No accomplishment	N/A
GOAL # 2		Goal as identified in the IHP: <i>Participate in upcoming fairs to promote affordable housing issues, housing programs, safety, and crime prevention.</i>
	Objective # 3	Objective as identified in the IHP: <i>Participate in fairs.</i>
	Performance Objective # 4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Plan to participate in at least two fairs to promote housing services, alternative financing, safety and crime prevention.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Reported in 2004 APR. Objective has been reached.</i>
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: <i>Continue to meet with local law enforcement officials to implement crime prevention programs.</i>
	Objective # 3	Objective as identified in the IHP: <i>Implement crime prevention programs.</i>
	Performance Objective # 6	0 Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Meet yearly with local government and law enforcement to coordinate safety and crime prevention activities.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Reported in 2004 APR. Objective has been reached.</i>

	No accomplishment	N/A
GOAL # 4		Goal as identified in the IHP: <i>Assist all applicants with incomes of 100% of median or less with the section 184 loan guarantee program from beginning to occupancy of the home.</i>
	Objective # 4	Objective as identified in the IHP: <i>Provide pre- and post-counseling for homeownership, as well as design and contracting.</i>
	Performance Objective # 7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Continue to process a total of three section 184 applications, and three USDA RHS loan applications, and one Veterans Administration loans.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Over 64 applicants were assessed for S:184 loans and counseled. <i>Reported in 2004 APR. Objective has been reached.</i>
	No accomplishment	N/A
GOAL # 5		Goal as identified in the IHP: <i>Assist all low income applicants with obtaining mortgages from the USDA RHS, and VA programs by leveraging our NAHASDA funds.</i>
	Objective # 1	Objective as identified in the IHP: <i>Assist all low income families qualifying for mortgages through educational sessions.</i>
	Performance Objective # 3	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>To counsel families regarding attaining credit worthiness as a component of mortgage process.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Provided financial education and counseling services to applicants and referred those unable to proceed to rehab

		and other funding options Objective has been reached.
	No accomplishment	N/A
GOAL # 6		Goal as identified in the IHP: <i>Plan and construct infrastructure for approximately 40 lots to be used by families with incomes of 100% of median or less.</i>
	Objective # 6	Objective as identified in the IHP: <i>Plan and construct infrastructure for lots.</i>
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Plan and construct infrastructure for lots.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Project shovel ready and design bid awarded. As reported in 2007, this objective has been reached.</i>
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: <i>To improve the housing conditions of existing units on the reservation, housing rehabilitation for elderly families and families with a disabled member; however, will not be exclusively targeted to them.</i>
	Objective # 9	Objective as identified in the IHP: <i>Housing rehabilitation for 7 units.</i>
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: <i>Housing rehabilitation for 7 units on the Jemez reservation.</i>
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: <i>Environmental Reviews were completed during this reporting period and solicitations of bids were advertised. Contracts were also signed and 2 Notices to Proceed were issued. Rehabilitation of the first unit began. This objective has been reached.</i>
	No accomplishment	N/A

5. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

11. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A

11. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

None at this time.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	713,226	713,226
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	713,226	713,226

Narrative:

1. If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

08IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization					
b. Operating	8,334	8,334		8,334	1.17
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	380,000			109,861	15.40
ii. Acquisition					
iii. Rehabilitation	178,226	178,226		178,226	24.99
3. Housing Services	8,333	8,333		8,333	1.17
4. Housing management services	8,333	8,333		8,333	1.17
5. Crime Prevention & Safety					
6. Model Activities					
7. Planning & administration	130,000	130,000		130,000	18.23
8. Reserves					
9. Other					
Total	713,226	443,087		443,087	62.13

Table II (continued)

Activity	Number of units planned (from the IHP)	Cumulative				
		Number of units completed	Number of units started not completed	Number of families assisted		
				low-income Indian families	non low-income Indian families	non-Native American
(a)	(g)	(h)	(i)	(j)	(k)	(l)
9. Indian Housing Assistance (1937 Act units)						
q. Modernization						
r. Operating	77	34		34		
10. Development						
i. Rental						
xxv. Construction of new units						
xxvi. Acquisition						
xxvii. Rehabilitation						
i. Homeownership						
xxv. Construction of new units	10	0	0	0		
xxvi. Acquisition						
xxvii. Rehabilitation	7	0	1	0		
59. Housing Services						
60. Housing Management Services						
61. Crime Prevention & Safety						
62. Model Activities						
63. Planning & administration						
64. Reserves						
65. Other						
Total	94	34	1	34		

**Indian Housing Block Grant (IHBG)
Annual Performance Report**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing
Office of Native American Programs

OMB Approval Number
2577-0218 (exp. 11/30/04)

Narrative:

18. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

19. Explain any unexpected cost overruns associated with IHBG funds.

No cost overruns

20. Investments: Date HUD approved: _____ *No investments*
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	841,550	841,550
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		

g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	841,550	841,550

Narrative: New Director will reorganize department and alter focus of expenditures grant toward creating affordable rental units and for rehab to make it possible for elderly to age in place, where possible. Future IHP's will focus less on rehab than on design/build activities. Planning shows expenditures for infra structure to infill and leased land allotments will create building opportunities for tribal members whose preference is for self-built adobe homes. Planning should consider this cultural manner of creating housing and encourage it where effective.

1. If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

08IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Cumulative			Percentage of IHBG Grant Amount Obligated
		Grant (IHBG) funds expended	Other funds expended	Total funds expended from all sources (c + d)	
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	100,000	0		0	0
b. Operating	90,000	55,270.54		55,270.54	61.41
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	375,000	375		375	00.05
ii. Acquisition					
iii. Rehabilitation					
3. Housing Services	78,240	32,438.18		32,438.18	41.46
4. Housing management services		0		0	0
5. Crime Prevention & Safety					

6. Model Activities	30,000	7,023.46		7,023.46	23.41
7. Planning & administration	168,310	42,402.45		42,402.45	25.19
8. Reserves					
9. Other					
Total	841,550	137,509.63		137,509.63	16.34

Table II (continued)

		Cumulative				
Activity	Number of units planned (from the IHP)	Number of units completed	Number of units started not completed	Number of families assisted		
				low-income Indian families	non low-income Indian families	non-Native American
(a)	(g)	(h)	(i)	(j)	(k)	(l)
10. Indian Housing Assistance (1937 Act units)						
s. Modernization	10	0	10	10		
t. Operating	34	14	20	34		
11. Development						
j. Rental						
xxviii. Construction of new units						
xxix. Acquisition						
xxx. Rehabilitation						
j. Homeownership						
xxviii. Construction of new units	3	0	.05	3		
xxix. Acquisition						
xxx. Rehabilitation						
66. Housing Services						
67. Housing Management Services						
68. Crime Prevention & Safety						
69. Model Activities	7	1	6	7		
70. Planning & administration						
71. Reserves						
72. Other						
Total	54	15	41	54		

Narrative: 1: **Expenditures do not equal LOCCS payments.** Finance pays bills then reimburses through LOCCS. 2: Amended IHP will reallocate priorities before the program year fiscal end.

21. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.
No Reserves

22. Explain any unexpected cost overruns associated with IHBG funds.
N/A

Investments: Date HUD approved: _____
(mm/dd/yy)

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:

\$ _____ 0

PART I - REPORTING ON THE ONE-YEAR INDIAN HOUSING PLAN (IHP)

One separate Part I (that includes Tables I and II) must be submitted for **each** open grant.

Grant Number:

Enter the date HUD notified you that your IHP was found in compliance:

Is this the final APR for this grant? Check one: yes no

Each year, you develop goals and objectives and performance objectives in the IHP that describe the use of your IHBG funds. At the end of the program year, you report on the progress made towards achievement of them.

10. Please report on each of the one-year goals and objectives **and** report on each of the performance objectives identified in the IHP for this reporting period only in a format as follows:

Note: Goals and Objectives should be reported from inception to the present while the performance objectives should be reported for the reporting period only.

GOAL # 1		Goal as identified in the IHP: Modernization of 1937 Act housing stock
	Objective # 1	Objective as identified in the IHP: Continued inspections for up to 29 units 2: Conduct ERRs when required for rehab; 3; repair and modernize up to 29 units
	Performance Objective # 9	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Create an internal control model to trigger and track inspections and maintenance activities to insure regular and methodical unit care; 2: Provide procedural policy to insure timely or early ERR activity to assure release of funds; Create role of responsibility within maintenance department
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Internal control and time/use/productivity tracking under review. Review of staffing needs underway.
	No accomplishment	N/A
GOAL # 2		Goal as identified in the IHP: Operate and maintain current 1937 housing stock

	Objective # 2	Objective as identified in the IHP: Oversight and operation of Housing Department as established, to preserve assets, to include annual inspections, addition of maintenance equip,, and to provide timely maintenance of units: 2: Administer rental and ownership programs efficiently as well as improve operations.
	Performance Objective # 4	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Establish leadership through effective management and oversight. Establish procedures and tracking methods
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Tracking personnel activities and time; enforcement of policy – use of time; application of sanctions
	No accomplishment	N/A
GOAL # 3		Goal as identified in the IHP: Development: Construction; acquisition, and Rehab of units for rental or homeownership
	Objective # 3	Objective as identified in the IHP: Attain land for housing development and obtain approval for Tribal Council and Admin. In accordance with Master plan.
	Performance Objective # 1	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: 1: Complete infra structure needed by fostering partnerships with other agencies; 2: secure funds to underwrite pre-development, infrastructure and construction costs for new units. 3: Construct, and rehab housing units for eligible households.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: In planning stages pending new leadership
	No accomplishment	N/A
GOAL # 4		Goal as identified in the IHP: Housing Services: to provide related help to increase the availability of housing – using counseling –and other services linking owners, tenants, others to contractors and other useful/timely options

Objective # 6	Objective as identified in the IHP: Provide housing services as needed; develop/provide housing – educational-to facilitate qualification traits in community
Performance Objective # 6	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Awaiting new leadership
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Housing staff processing downpmnt applicants and roofing rehab applicants
No accomplishment	N/A

GOAL # 5	Goal as identified in the IHP: Housing mgmnt Services: Effective management of housing stock to support community growth through self sufficiency
Objective # 5	Objective as identified in the IHP: 1: Conduct annual inspections of units; 2: obtain and implement a system to improve management of units; 3: Invoice and collect tenant accounts;4: Assist clients through financial and conveyance processes
Performance Objective # 7	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Identify and change poor mgmnt behavior; Address internal deficiencies leading to non-collection; address systemic failure within department; improve client flow through internal systems.
Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Implementation delayed for new leadership
No accomplishment	N/A

GOAL # 6	Goal as identified in the IHP: Model Activity – operation of HAHASDA Rental Units
Objective # 6	Objective as identified in the IHP: Operation and Maintenance of NAHASDA rental units per policy and procedures

	Performance Objective # 10	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Train staff regarding policy and requirement to administer housing per policy. Establish timelines and goal setting for staff
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Staffing under review
	No accomplishment	N/A
GOAL # 7		Goal as identified in the IHP: Planning and Administration of Affordable Housing Activities
	Objective # 7	Objective as identified in the IHP: Secure land to increase housing development and obtain authorization from Tribal council in accordance with policies/procedure 2: Select and retain professional series as needed for development of housing. 3: Continue operations in an efficient manner and maintain units. 4: Identify current and future housing needs; 5: develop feasibility studies for future housing across all venues
	Performance Objective # 8	Performance objective relating to the above listed goal and its objective(s) as identified in the IHP: Secure NAIHC assistance through outside review available.
	Accomplishment(s)	Progress made toward completion of the goal and objective(s) as they relate to this performance objective: Contract bid for roofing; staff attending trainings
	No accomplishment	If no progress was made, explain why not and describe what you will do to complete the activities:

Repeat this format for additional one year goal and objective(s) and performance objective(s) in the IHP for this grant.

11. Are you on schedule to complete the 5-year goals identified in your IHP?

Check one: yes no

12. If the answer to #2 is no, explain causes for delays and how you plan to modify your program to meet your 5-year goals and objectives.

N/A

13. How would you change your programs in general as a result of your experience with the implementation of NAHASDA?

No changes at this time.

Grant Number:

Table I - Sources of Funds

Sources of Funds for IHBG Activities	Planned Amount (from the IHP)	Amount Actually Awarded
(a)	(b)	(c)
1. HUD Resources		
a. NAHASDA Block Grant	521016.00	521016.00
b. NAHASDA Program Income		
c. NAHASDA Title VI (Federal Guarantee)		
d. Section 184 Loan Guarantee		
e. Indian Community Development Block Grant		
f. Drug Elimination		
g. Prior year funds		
h. Other (explain in narrative)		
2. Existing Program Resources		
a. 1937 Housing Act Programs		
b. Other HUD Programs		
3. Other Federal or State Resources		
a. BIA Home Improvement Program		
b. Other (explain in narrative)		
4. Private Resources		
a. Tribe		
b. Financial Institution		
c. Other (explain in narrative)		
5. Other (explain in narrative)		
Total Resources	521016.00	521016.00

Narrative: **Main focus will be to properly administer current funds, bring all programs into strict compliance; to calendar all due dates and move reporting from chronically late to chronically early; to reorganize and begin movement from current operational methods into a best performance model.**

1. If column c is less than column b, explain why the planned funds were not realized.

Grant Number:

Grant Number: 09IT3503060

Table II - Uses of Funds

Activity	Budgeted Amount (from the IHP)	Grant (IHBG) funds expended	Other funds expended	Cumulative	
				Total funds expended from all sources (c + d)	Percentage of IHBG Grant Amount Obligated
(a)	(b)	(c)	(d)	(e)	(f)
1. Indian Housing Assistance (1937 Housing Act units)					
a. Modernization	70,000	0			0
b. Operating	90,000	0			0
2. Development					
a. Rental					
i. Construction of new units					
ii. Acquisition					
iii. Rehabilitation					
b. Homeownership					
i. Construction of new units	80,000	0			0
ii. Acquisition					
iii. Rehabilitation	86,813	0			0
3. Housing Services	60,000	0			0
4. Housing management services	20,000	0			0
5. Crime Prevention & Safety					
6. Model Activities	10,000	0			0
7. Planning & administration	104,203	0			0
8. Reserves					
9. Other					
Total	521,016	0	0	0	0

Narrative:

23. Column (a), line item #8, Reserves: Identify the purpose for the funds you placed in this category.

No Reserves

Explain any unexpected cost overruns associated with IHBG funds.

No cost overruns. Program was reorganized.

24. Investments: Date HUD approved: _____
(mm/dd/yy)

No Investments

Amount approved for investment: \$ _____ 0

Amount of IHBG funds (principal only) invested as of this reporting period end date:
\$ _____ 0

Part II - Reporting on Program Year Accomplishments

This Part is not grant specific. A single Part II consisting of Sections A through D (including Table III), is to be prepared and submitted at the end of each program year and will cover all open grants.

SECTION A - MONITORING

I. Self-Monitoring: Sec 403(b) of the NAHASDA statute and §1000.502 of the program regulations require that the recipient **and** the tribe are to be involved in monitoring activities. You are responsible for monitoring your grant activities to ensure compliance with NAHASDA and its implementing regulations, and for monitoring the performance goals included under the IHP. In addition, if you are the TDHE, the tribe is responsible for monitoring your programmatic performance for compliance with the IHP, its stated goals and objectives, and the NAHASDA statute and its implementing regulations.

If you are a tribe reporting as the recipient, answer questions 1, 2 and 5. If you are a TDHE, answer all of the questions in this part.

1. Briefly describe the self monitoring systems and internal control procedures you used and those you implemented during the past year to assure that program activities comply with NAHASDA and its program regulations.

A: There are numerous built in internal controls for monitoring program. The Pueblo of Jemez utilizes a governmental style administration. IHP is originated by the Director, budget is generated by the Director based upon community input and/or need and in relation to the master plan. Purchasing originates at departmental, but requires requisition, PO and review at the controller level. Tribal policy requires signature exception at the administration level for amounts over \$2,500. Purchases require a 3 bid process at all levels. There is a formal process for Contracting: all require open bidding access, bid review and rating by an independent panel prior to award. Hiring of staff or force labor is based upon a requisition process reviewed at the HR department and wages fall within a set approved scale. Policy provides for citizen participation and client/applicant grievance policy at all levels of program – both through Tribal policy and at the HUD level. Attainment of goal and overcoming of barriers is a community level concern and the community is actively involved in oversight and as current or future users have a vested stake in performance issues. Additionally, the Administration has recently hired a Director trained in Housing Administration to professionalize the performance and monitoring systems.

2. If you are a tribe or a TDHE reporting as the recipient:

List the activities you monitored: Review of documents; review of prior years audit findings; review of prior year monitoring findings; review of policy for compliance; review of timesheets to timecards; review of waiting lists and waiting list procedures; review of internal control and cash handling; review of chain of command authority levels; Review and sign-off of every incoming bill and correspondence, review of cost reasonableness; review of document and file handling procedures.

Describe the results of each monitoring activity: Review of documents, monitoring and audit findings show lack of continuity and weakness in monitoring of staff functions and direct/indirect costs over time that appear to have been addressed at the Tribal Administration level, but continued monitoring could continue improvement. Review of policy show program level policy has been brought into compliance, but it lacks clarity and readability. Review of time sheets/cards shows a weakness in staff monitoring that I've addressed; internal control of cash handling or asset handling show no weakness; chain of command authority are strong but not followed at the department level; review of

overhead costs show opportunity to reduce costs and seepage of funds through frugality; review of document; file handling show no material weakness.

Describe any required corrective action: Corrective action taken to lower costs without lowering program quality; Weaknesses are related to frequent turnover at department leadership. Those issues are being resolved through due diligence.

a.

3. If you are a TDHE (in addition to answering #2):

- d. **Describe the procedures the tribe used to monitor your affordable housing activities:** Review of costs through 3 bid requirement; review of decision making through Tribal Administrative oversight and discharge of non-performing Directors; Changing of cash handling by moving rent/cash collection to the finance office; Independent audit at financial and A-133, review of cost factors at the A-87 criteria; AR/AP/Payroll checks run at the administration level. Review and participation in contract letting and in vendor payments.
- e. **List your activities the tribe monitored:** Contracts, billing, reporting, contractor inspections and contract resolution; Interview and selection of Director; Audit of financials; audit A-133.
- f. **Describe the results of the activities the tribe monitored:** Contract awarded; rehab started and completed; Audit completed and submitted; Director discharged and Director qualifications upgraded and advertising at the national level undertaken
- g. **Describe any corrective action required:** Director discharged, new director recruited; resident councilor discharged;

If you are a TDHE, describe any issues regarding your program activities that were referred to the tribe by HUD, an auditor, etc. and your responses to them.

- 4. **Describe any monitoring activities you conducted of your sub-recipients.** My employment is recent; however, I am processing the balance of monitor findings exist. HUD found employee theft. Employee discharged, charged in Tribal court and collections/repayment sought – full recovery is now complete. HUD found lack of collections of debt. I am conducting discovery and formulating a collection policy, to include court action, garnishment and foreclosure, when required. That's all I've been able to conduct, thus far.
- 5. **II. Inspection of Units:** Per 403(b) of NAHASDA, a monitoring program must include an on-site inspection of all housing units assisted with NAHASDA funds and 1937 Housing Act funds. Use Table III to record the results of the assisted housing units inspected in this reporting period.

Table III - Inspection of Assisted Housing

Activity (a)	Units Inspected					
	Total number of units b.	Total number of units Inspected (total d through g) c.	Number of units in standard condition d.	Number of units needing rehabilitation (costing less than \$20,000) e.	Number of units needing rehabilitation (more than \$20,000) f.	Number of units needing to be replaced g.
1. 1937 Housing Act funded units						
a. Mutual Help	29	29	29	10		
b. Low Rent	7	7	7	0		
c. Turnkey III						
d. Other						
2. NAHASDA funded units						
a. Owned or managed by recipient						
b. Homeownership						
c. Rental						
d. Temporary housing						
e. Other						
Total	36	36	36	10		

Narrative:

- Describe your plan of action for complying with your inspection policy:
Conduct regular annual and interim compliance inspections for maintenance opportunity.
- If applicable, explain why all units were not inspected: All inspected
- Describe the process you use to perform inspections on units you do not own or manage which are assisted with IHBG funds: Units using IHBG funds have useful life agreements that require maintenance and inspections. Families willingly allow and welcome inspection assistance. Qualified force construction staff perform inspections and note needs.

SECTION B - AUDITS

Per 24 CFR 1000.544, IHBG recipients must comply with the requirements of the Single Audit Act and OMB Circular A-133 which require annual audits of recipients that expend Federal funds equal to or in excess of an amount specified by the U.S. Office of Management and Budget. (Currently set at \$500,000). Audit reports are to be submitted to HUD within 30 days after receipt or nine months after the end of the audit period (whichever is soonest). Per 24 CFR 1000.548, if a copy of the audit has not already been submitted, it must be submitted with the APR.

- For this program year, did you expend Federal funds equal to or more than \$500,000?

Check one: yes no

2. If the audit is not submitted with this APR, the time period your last audit was covered is 10/01/07 to 09/30/08

3. If you are a TDHE, will your housing activities be included in the tribe's audit (in which case you will not be submitting an audit for this period)?

Check one: yes no

4. If the answer to #3 is no, have you submitted your latest audit report to the tribe in accordance with 24 CFR 1000.550?

Check one: yes no

SECTION C - Public Accountability:

1. Did you make this APR available to the citizens in your jurisdiction before it was submitted to HUD per 24 CFR 1000.518?

Check one: yes no
Public notice posted and review available at our office.

If you are a TDHE, did you submit this APR to the tribe per 24 CFR 1000.512?

Check one: yes no N/A

3. If you answered no to question #1 and/or #2, provide an explanation as to why not and indicate when you will do so.

4. Summarize any comments received from citizens:
Public notice too recent to have elicited all comment possible.

5. Summarize any comments received from the tribe if applicable: None

SECTION D - Jobs Created by NAHASDA

SUBMISSION OF THIS TABLE IS OPTIONAL . The information provided in this table may be used to respond to inquiries from Congress, other Federal agencies, and the public regarding the impact of the IHBG Program.

Table IV - Jobs Created by NAHASDA

	Number of permanent positions created	Number of temporary positions created	Number of positions needed to implement NAHASDA
(a)	(b)	(c)	(d)
Indian Housing Block Grant Assistance	12	25	

Narrative: The Housing Department positions will be moving from contractor labor pool to Force labor within this year.

