



**PUEBLO OF JEMEZ
JOB ANNOUNCEMENT
2022-0019
TRIBAL ADMINISTRATION
NATURAL REOURCES
FORESTRY LABORER (4)**

Position Title:	Forestry Laborer (4)	Pay Level:	\$15.00 - \$20.00
Position Open Date:	12/16/2022 – Until Filled	Department:	Natural Resources
Position Status:	Full-Time (Temporary)	Classification:	Non-Exempt
Supervisor:	Forestry Crew Boss	Location:	Natural Resources

POSITION SUMMARY:

Responsible for assisting other forest workers in forest and wildland fire management; serves as a swamper and wildland firefighter.

This job description indicates, in general, the nature and levels of work, knowledge, skills, and other essential functions expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION & EXPERIENCE:

High School diploma or General Equivalency Diploma (GED) AND (2) years field experience in aspects of natural resources.

REQUIRED CERTIFICATES, LICENSES TRAININGS, AND REGISTRATIONS:

New Mexico Driver's License
Background Investigation
CPR and First Aid certification within 90 days of hire
Chainsaw (Sawyer) certification, Class Faller A, B or C within one (1) year of date of employment
UTV Operator certification within one (1) year of date of employment
Firefighter Type 2 certification within one (1) year of date of employment

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Pueblo of Jemez – Human Resources Department
PO BOX 100 Jemez Pueblo, New Mexico 87024
Phone: (575) 834-6333
Fax: (575) 834-0604
E-mail: humanresources@jemezpueblo.org

Strength and mobility to work in a typical forestry setting, including operating hand and power tools; stamina to perform sustained physical labor, including standing, walking, climbing and working in rough terrain and heights; strength to lift and maneuver materials and equipment weighing up to 50 pounds with proper equipment; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.

Work is subject to performance under adverse environmental conditions, intense noise and in life threatening situations.

ESSENTIAL FUNCTIONS:

- Cuts and fells trees in accordance with instructions in thinning and logging operations; cuts limbs; stacks slash and debris; shrubs and vegetation
- Performs inventory and preventive maintenance checks of saws, vehicles, UTVs and equipment used in operations
- Assist in collection of data for forest and fuels inventory; identify plant, shrub and tree species; use of forestry dendrometers and electronic devices
- Performs wildland firefighting duties; responds to initial attack of wildland fires on the Tribal trust lands; assists in fire suppression duties as required and supports prescribed burns
- Assists in herbicide application to undesired vegetation with consideration of ecological impacts and safety
- Performs and assists with forestry labor activities such as construction of erosion control barriers, reforestation, cone collection, fence repair and new construction
- Observes safe work methods and uses safety equipment
- Participates in trainings to comply with policies and regulations
- Contributes to the overall quality of the unit's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Represents the Pueblo with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public

REQUIRED KNOWLEDGE AND SKILLS:

- Forest and wildland fire suppression principles and practices.
- Basic operations and maintenance of saw, hand and power tools, equipment and forest dendrometers.
- Tribal forests and its use.
- Tree cutting techniques and practices.
- Safe work methods and safety regulations pertaining to the work.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.
- Safely using and maintaining saws, hand and power tools and equipment related to the work.
- Safely operating motor vehicles.
- Performing wildland fire suppression duties.
- Understanding and following oral and written directions.
- Safe work methods and safety regulations pertaining to the work.
- Preparing basic records and reports of work performed.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.

To apply for the position posted, please apply as follows;

Send;

Pueblo of Jemez Job Application

Cover Letter

Pueblo of Jemez – Human Resources Department
PO BOX 100 Jemez Pueblo, New Mexico 87024
Phone: (575) 834-6333
Fax: (575) 834-0604
E-mail: humanresources@jemezpueblo.org

Professional Resume

To;

humanresources@jemezpueblo.org

Or;

Pueblo of Jemez – Attention Human Resources Department

PO BOX 100

Jemez Pueblo, New Mexico 87024

Or;

Visit the Pueblo of Jemez Website – Careers

www.Jemezpueblo.org